



Life Housing
THE JOURNEY TO YOUR HOME

36 Muslin Street, Glasgow, G40 4AP
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Lifehousing.org.uk

Job vacancy.

Part Time Janitor/Caretaker.

Job description

About us

The Arch Resettlement Centre aims to provide high quality support, assisting people to attain their potential. In doing so, we are relevant and professional, expressing compassion and understanding of the needs of each individual.

This position current vacancy will be subjected to a PVG check and is available as a job share for the right candidates.

Life Housing is a Christian organisation the supports homeless men in the community to gain and attain skill in tenancy sustainment. We are leaders in our field and are socially supportive and inclusive in the community and seek to provide quality support and guidance to secure long term housing needs for our clients.

Our work environment includes:

- Casual work attire
- A safe and excellent working environment
- On-the-job training
- Generous working conditions
- Lone working

Life Housing are looking for a reliable, compassionate and experienced Caretaker to join our experienced team. The successful candidate will be responsible for carrying out the day-to-day cleanliness and maintenance of the property associated with The Arch. This position requires excellent attention to detail, the ability to work independently and efficiently, and a commitment to providing excellent customer service.

This role would suit someone who has time on their hands for weekend work or retired person seeking to work with and support a worthwhile charity.

An SVQ 2 Health & Social Care or relevant care or knowledge of homelessness would be ideal, but not essential for the right candidate.

In-house and external training will be provided. Other considerations will be given to people who have relevant transferrable skills.

An empathy for vulnerable people is desirable.

A knowledge of administration and computer is also ideal as there is an element of reporting and logging of information such as email, report writing and general communication, however, again, on-site training will be provided.

Responsibilities:



- Ensure the safety and security of the premises. These include safety checks.
- Maintain a clean and tidy environment.
- Provide basic first aid when necessary.
- Carry out minor repairs and maintenance tasks.
- Ensure heating, lighting and alarm systems are working properly.
- Ensure that all Fire Risk regulations are followed.
- Respond to emergency situations in a timely manner.
- Provide assistance to residents as needed.
- Ensure that all Health & Safety regulations are followed.
- An understanding of COSHH would be ideal.
- Keep records of all activities.

Job Type: Part-time

Pay: National minimum rate per hour

Expected hours: 12 – 16 per week

Benefits:

- Casual dress
- Company events
- Free flu jabs
- Free parking

Schedule:

- Weekend, Sat/Sun 8am – 4pm

Ability to commute

- Glasgow, G40 4AP: reliably commute (required)

Experience:

- A good knowledge of cleaning, maintenance, COSHH and health and safety procedure in line with infection control would be advantageous.

Licence/Certification:

- Driving Licence (preferred)

Work authorisation:

- United Kingdom (preferred)

Work Location: In person

Expected start date: ASAP

For an informal chat please call the manager/deputy manager 0141 554 2497, or email info@lifehousing.org.uk for further information and application form.